



6400 El Verde Road, Leon Valley, TX 78238

**MINUTES OF THE MEETING OF THE
LEON VALLEY TREE ADVISORY BOARD**

Meeting of the Leon Valley Tree Advisory Board (TAB) at 6:00 PM, on Wednesday, July 18, 2012, in the Leon Valley City Hall, at 6400 El Verde Road, Leon Valley, Texas.

I. Poll for Attendance, Determination of a Quorum, and Call Meeting to Order.

- Staff Liaison: Kristie Flores (Present)
- TAB Forester: Paul Johnson, Region Urban Texas Forester and Arborist (Present)
- Members Present: Thomas Benavides, Melinda Dawson, Mary Key, Diana Sarfin, and Rich Sarfin
- Members Absent: Denise Berger
- Members who resigned from TAB: Michael Clemenson and Byron Woodworth

II. Approval of Meeting Minutes of April 18, 2012 Meeting.

- Minutes approved.

III. Further Discussion of Pilot Program for NeighborWoods & Improvements to the Draft NeighborWoods program materials – Northside ISD participation for the 1st planting.

- Kristie provided an updated draft of the NeighborWoods Pamphlet to include a Corporate Sponsorship Form.
 - Pamphlet and Sponsorship form were reviewed/corrected.
 - Will add more explanation regarding NeighborWoods on the Corporate Form.
 - Kristie will begin to create a package of the program for presentation to City Council for review/approval.
- Driggers Elementary School Staff will contact Northside ISD Maintenance to see if they have considered/approved the tree planting.
 - If approved by the Northside ISD, about 20 trees will be planted at Driggers Elementary in October.

IV. Discussion & Planning for the 4th Annual Arbor Day – Saturday, November 10, 2012.

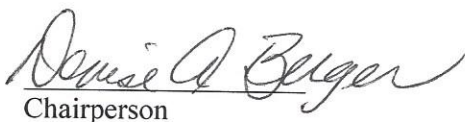
- General discussion took place regarding people and supplies for the event.
- TAB members tasked to provide a list of organizations with all contact information that could possibly partner with the TAB and the Arbor Day event (i.e., Leon Valley Library, Police, Public Works, & Fire Depts., other committees, etc.).
- The Poster Contest was not held last year due to a lack of participation.
 - Beginning of the year is very difficult for school teachers to setup the poster contest.
 - Kristie will ask the Library to see if they could assist us.

V. Executive Session in Accordance with the Texas Government Code.

- Not required.

VI. Adjourn

- The meeting was adjourned at 6:45PM.
- The next meeting of the TAB is set for Wednesday, August 15, 2012, at 6:00 PM, in the Leon Valley City Hall.


Chairperson